

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**September 13, 2023**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District LCAP Goals

- ❖ Goal 1 – Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- ❖ Goal 2 – Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and 8.
- ❖ Goal 3 – Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
  - A. August 9, 2023 Regular Meeting

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 6. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 7. PARENT ASSOCIATIONS REPORTS**
- 8. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 9. STUDENT REPRESENTATIVE REPORTS**
  - A. ASB
  - B. FFA
- 10. PUBLIC HEARING**
  - A. To allow public input on the Resolution regarding Sufficiency of Instructional Materials for 2023/2024

President asks Superintendent to introduce agenda item  
14 H.

President opens item for public comments.

The public is invited at this time to provide input and  
comments to the Governing Board on the Resolution  
Regarding Sufficiency of Instructional Materials for  
2023-24.

President closes item for public comments.  
Board Discussion.

11. **PUBLIC COMMENT** - Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.
12. **REPORTS** - Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities
  - A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
  - B. RES/MIDDLE SCHOOL PRINCIPAL'S REPORT:
  - C. HIGH SCHOOL PRINCIPAL'S REPORT:
  - D. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
  - E. SUPERINTENDENT'S REPORT:
  - F. CBO'S REPORT:
  - G. BOARD MEMBER REPORTS:
13. **CONSENT AGENDA** - All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.
  - A. Approve Inter-District Agreement Request(s) for the 2023-2024 school year
  - B. Approve AP Vendor Check Register and Purchase Order Listing August 2, 2023 – September 7, 2023
14. **ACTION ITEMS**
  - A. Approve MOU with BCOE for Librarian of Record Services
  - B. Approve College and Career Access Pathways Partnership Agreement with Butte-Glenn Community College District
  - C. Approve the 2022 Consumer Confidence Report for the Richvale Elementary School Main Well
  - D. Approve MOU with BCOE for the After School Education and Safety Program (ASES)
  - E. Approve the Expanded Learning Opportunities Program Plan (ELOP)
  - F. Approve the High-Speed Data Line (E-Rate). District portion of \$14,345.61 will be taken from ESSER Funds
  - G. Approve purchase of a mower from Oroville Power Equipment in the amount of \$5,520.74
  - H. Approve Resolution 2023/24 #03 "Resolution Regarding Sufficiency of Instructional Materials for 2023-24"
  - I. Approve Resolution 2023/24 #04 "Resolution for Adopting the GANN Limit"
  - J. Approve IXL Learning 3 year Site License for \$17,796 from ESSER and LCAP funds

- K. Approve Wireless Access Point Upgrade in the amount of \$35,409.83 from ESSER funds
- L. Approve 2022-23 Annual Disclosure of Capital Facilities/Accounting of Developer Fees
- M. Approve Auxiliary Organization Application for BSSP coverage
- N. Approve Section 125 Flex Spending Plan
- O. Approve changes to BP 3350 and AR 3350 "Travel Expenses and Travel Reimbursement"
- P. Approve the Unaudited Actuals Fiscal Year 2022-23 Report
- Q. Approve Resolution 2023/24 #05 "Resolution to Commit-Fund 01 Ending Fund Balance"
- R. Approve Update on Safe Return to Instruction and Continuity Plan

**15. PERSONNEL ACTION**

- A. Approve hiring Melanie Gardiner as an Instructional Aide effective 8/21/23
- B. Approve hiring Hannah Wakefield as a Certificated Substitute Teacher
- C. Accept the resignation of SDC teacher, Kathryn Jackson, effective 8/29/23
- D. Approve the following Stipend Positions for 2023-24:
 

Javier Solis	BES Lead Teacher
Javier Solis	Spelling Bee Coordinator
Javier Solis	ASB Student Council at BES
Javier Solis	Red Ribbon Week Coordinator
Tracey McPeters	Science Camp Coordinator
Joelle Proper	Science Camp Teacher
Kameron Smith	Science Camp Teacher
Beth Chavez	CJSF Advisor
Char Locey	STEAM Night Coordinator
Ashleigh Summerfield	BHS SST Coordinator
Ashleigh Summerfield	BHS Testing Coordinator
Michelle Schleef	Assistant Athletic Director
Doug Kaelin	Athletic Director

**16. INFORMATION ITEMS**

- A. Discussion on School Facilities Bond

**17. FUTURE ITEMS FOR DISCUSSION**

**18. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 8100 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your